Colne Engaine Parish Council

www.colne-engaine.org.uk

MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 10TH NOVEMBER 2016

IN THE CHAIR: **CLLR. A BARNARD**

PRESENT: **CLLRS: L ORROW, T EVERITT, I MESSENGER, N WARWICK**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

   Cllr Barnard welcomed the Members. Apologies were received from Cllrs Taylor and Johns

2. **DECLARATION OF INTERESTS**

   None.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

   None attended

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS**

   Cllr G Spray reported that the Council grant scheme was going well with nine grants being made already

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 13TH OCTOBER 2016**

   RESOLVED: The minutes be accepted as a true record of the meeting

   PROPOSED: Cllr Orrow SECONDED Cllr Messenger Unanimous

Signed…… ……

6. **PLANNING APPLICATION:** 16/01690/FUL. Change of use of land from highway to residential curtilage at 1 Mill Lane CO6 2HY

The Members concluded from the plan that the area to be granted change of use is immediately beyond the security fencing and that the remaining concrete base area will retain its highway designation. Assuming that is the case then there were no objections to the application.

RESOLVED: The Clerk should write to Planning Department on this basis

PROPOSED: Cllr Orrow SECONDED Cllr Everitt Unanimous

7. **PLANNING APPLICATION:** 16/01343/FUL. Creation of manege at Abbots Shrubs CO6 2JH

No objections were raised.

RESOLVED: The Clerk should write to Planning Department accordingly

PROPOSED: Cllr Everitt SECONDED Cllr Messenger Unanimous

8. **PLANNING APPLICATION:** 16/01720/PLD. Application for a proposed lawful development certificate – 2 no. dormers to side elevations at 10 Brook Street CO6 2EU

Planning Department did not require any comments from the Parish Council. Details of the application were duly noted.

9. **PLANNING APPLICATION:** 16/01708/FUL Erection of two storey side extension, car port and new porch at 5 Pebmarsh Road CO6 2HD

No objections were raised.

RESOLVED: The Clerk should write to Planning Department accordingly

PROPOSED: Cllr Everitt SECONDED Cllr Orrow Unanimous

10. **PLANNING APPLICATION:** 16/01806/FUL & 1601807/LBC Replacement curtilage-listed outbuilding, landscaping works associated with existing swimming pool and open-sided 'Quincho' structure. At Goldingtons Cottage, Goldingtons Farm Road CO6 2JJ

No objections were raised.

RESOLVED: The Clerk should write to Planning Department accordingly

PROPOSED: Cllr Messenger SECONDED Cllr Orrow Unanimous

Signed…… ……

11. FINANCIAL MATTERS (1) – *DECISION REQUIRED*

a) Financial statements for October 2016.

b) Items as per October 2016 payment schedule to be approved for payment and signed

c) Budget information as at 30th October 2016 as prepared by clerk

RESOLVED: items a) b) c) were correct and acceptable and cheques could be signed

PROPOSED: Cllr Messenger SECONDED: Cllr Orrow Unanimous

12. FINANCIAL MATTERS (2) – Annual Return year ended 31 March 2016. Consider external auditors comments regarding Section 2 Box 2. Deferred from October meeting for further. Information.

RESOLVED: The Responsible Financial Officer's report on the External Auditors comment was acceptable.

PROPOSED: Cllr Barnard SECONDED: Cllr Orrow Unanimous

13. REPORT ON DISCUSSIONS WITH POLICE AND BRAINTREE DISTRICT COUNCIL REGARDING ROAD SAFETY AND TRAFFIC SPEED FOLLOWING ITEM 8 ON OCTOBER AGENDA.

Cllr Orrow received a detailed response to her enquiry of Highways and passed it on to the complainant. In view of the content of the response it was felt there was little that the Parish Council could do at the present time. Cllr Orrow will produce a short item for the Parish magazine. The Chairman commented that it was a good response to the member of the public.

***14.* CONSIDER TENDERS FOR STREET LIGHTING MAINTENANCE CONTRACT**

The Clerk could only obtain 2 tenders for the contract which the Members confirmed was acceptable. One tender was from our existing contactor and the other was from Suffolk County Council. The tender from the existing contractor was on the same basis and price as the one accepted five years ago. The other one was more expensive on most of the items with a response time of 5 days as opposed to 48 hours.

RESOLVED: The Clerk should accept the tender from the existing contractor

PROPOSED: Cllr Orrow SECONDED: Cllr Messenger Unanimous

Signed…… ……

15. **DISCUSS FESTIVAL COMMITTEE'S DONATION OF £400 TOWARDS PROVISION OF A NEW BENCH IN THE VILLAGE IN THE LIGHT OF PRICING DETAILS OBTAINED BY CLERK**

There is a wide price range for benches suitable for siting in public areas and the price of installing one securely depended on where it was to be sited. It was not possible therefore to obtain an accurate quotation but from the information gleaned it would be considerably in excess of the donation from the Festival Committee. It was suggested that perhaps the funds could be used to repair the bench on the Village Green. Cllr Barnard will contact some local companies and bring back some quotes for the Members to consider.

16. PERSONNEL MATTERS

a) VILLAGE MAINTENANCE MAN: MR C RACZI – UPDATE – continues to do a good job.

b) CLERK: MR T ROOTSEY – UPDATE - continues to undertake his duties satisfactorily

17. HIGHWAYS CONSIDER ANY MATTERS THAT NEED ATTENTION

No matters raised

18. TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

Cllr Barnard is unable to attend the Remembrance Service at the war memorial on Sunday 13th November but Vice Chairman Cllr Taylor would attend and lay a wreath on behalf of the Parish Council.
Carols on the green will take place on a Saturday this year rather than the usual Friday.
The PCC has all the sign offs for the War Memorial done and has surplus funds of approximately £2,000 available for its future maintenance. They will approach the Parish Council in due time regarding handing over the asset at which time it will need to be added to our insurance and asset register.
The firework display went very well but parking was a major problem virtually blocking some of the village roads. The PCC again this year did not seek the Parish Council's permission to use the lower recreation ground this year and the Church Warden Mr Hawthorn would add it to a future agenda to ensure permission will be sought in future at which time The PC will raise the subject of parking.

Cllr Orrow. Gave some feedback on the village survey. There appeared to be a lack of support for a permanent table tennis table on the recreation ground. The Map board was not seen as a benefit to residents of the village. The idea of producing perhaps an A4 size map was muted.
Cllr Warwick. Was looking at the possibility of making a Local Hero award and was investigating how others approach it. Possibilities were to put an item in the Parish Magazine asking for nominations with winner being presented with a voucher at the Annual Parish Meeting.
Cllr Everitt had received a number of complaints about the footpath from Pebmarsh Road to Brickhouse Road being ploughed up and although he considered it just about walkable felt there may be a need to monitor the ongoing maintenance of this path.

19. FUTURE AGENDA ITEMS

.

Use of the Pudney Funeral Bier

20. DATE FOR NEXT MEETING

8th December 2016

Cllr Barnard thanked everyone for attending and the meeting closed at 9.35 pm

Signed……
Chairman of the Parish Council Date: 8th December 2016