Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 9TH FEBRUARY 2017

IN THE CHAIR: **CLLR. A BARNARD**

PRESENT: **CLLRS: L ORROW, I MESSENGER, P TAYLOR, T EVERITT, N WARWICK**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

   Cllr Barnard welcomed the attendees. Cllr Johns sent her apologies as she was unwell.

2. **DECLARATION OF INTERESTS**

   None.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

   None attended

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS**

   Neither were able to attend.

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 12TH JANUARY 2017**

   RESOLVED: The minutes be accepted as a true record of the meeting

   PROPOSED: Cllr Messenger SECONDED Cllr Everitt Unanimous

Signed…… ……

6. PLANNING APPLICATION 17/00049/FUL

Erection of single storey rear extension at Brickhouse Farm Brickhouse Road CO6 2HJ

Application discussed in detail and it was;-

RESOLVED: that notwithstanding the comments of the Listed Buildings Consultant the Council had no objections to the application and the Clerk should advise Planning department accordingly.

PROPOSED: Cllr Orrow SECONDED: Cllr Taylor Unanimous

7. FINANCIAL MATTERS

a) Financial statements for January 2017

b) Items as per January 2017 payment schedule to be approved for payment and signed

c) Budget information as at 31st January 2017 as prepared by clerk

d) Approve National 1% Salary Award 2017/18 for Clerk

e) Consider information provided by Responsible Financial Officer regarding making future payments by internet transfer rather than by cheque as heretofore.

RESOLVED 1: items a) b) c) were correct and acceptable and cheques could be signed.

PROPOSED: Cllr Orrow SECONDED: Cllr Orrow Unanimous

RESOLVED 2: item d) Clerk's salary should be increased in accordance with the National Joint Council for Local Government Services agreement with effect from 1st April 2017.

PROPOSED: Cllr Messenger SECONDED: Cllr Taylor Unanimous

Item e) this item had to be deferred to a future meeting as the Clerk was still awaiting information from Barclays bank.

Signed…… ……

8. CONSIDER SUGGESTED PAPERWORK TO PRODUCE A POLICY FOR RESPONDING TO REQUESTS FOR THE COMMERCIAL USE OF THE RECREATION GROUND

The Members discussed a suggested Policy document prepared by the Clerk and whilst content with most of it wished to include some amendments.

RESOLVED: Clerk should prepare a Policy document with additional clauses. 1. A deposit of £250 to be paid at least 7 days before the event. 2. A fee of £100 a day. 3. A Council granted licence for each event. 4. The Council has a right to;- use their discretion when considering any application, waive any of the items of the Policy, stop any event that was considered dangerous or a nuisance to local residents or in breach of any items of the Policy.

PROPOSED: Cllr Barnard SECONDED: Cllr Everitt Unanimous

9. CONSIDER REQUEST BY RESIDENT OF THE VILLAGE TO USE THE RECREATION GROUND (IN CONJUNCTION WITH THE VILLAGE HALL BY SEPARATE ARRANGEMENT) FOR A VEGAN FESTIVAL IN AUGUST 2017

RESOLVED: The request should be approved subject to satisfactory completion and the Council's satisfaction with the completed application and licence.

PROPOSED: Cllr Everitt SECONDED: Cllr Orrow Unanimous.

10. UPDATE ON ACTION TAKEN ON FOOTPATH REPORT –FOR INFORMATION

Following further meetings & emails with between Cllr Everitt and the Clerk an amended schedule of paths to be cut in 2017/18 has been produced and funding for those has been requested. Once the funding is confirmed new quotes for the paths and the other grass cutting programme will be obtained.

11) PERSONNEL MATTERS

a) VILLAGE MAINTENANCE MAN: MR C RACZI continues to do a good job. Chairman to speak to him regarding his annual assessment

b) CLERK: MR T ROOTSEY continues to undertake his duties satisfactorily. Annual assessment to be undertaken in March

Signed…… ……

12) HIGHWAYS - CONSIDER ANY MATTERS THAT NEED ATTENTION

The drains on Station Road on the Earls Colne side of the river still seem to be leaking sewage and whilst this is not in Colne Engaine it is probably used most by residents of the village. The Clerk is to take this forward again and copy in Earls Colne Parish Council.

13) TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

Cllr Barnard reported as follows:-

1. I have written to Mr G Courtauld and Mr M Lambert with the objective of establishing who owns the land on which the 3 blocked footpaths are situated as detailed in Cllr Everitt's report.
2. There appears to have been a misunderstanding with regard to the previous interpretation as to the views of the members of the Pudney family with regard to the future usage of the funeral bier currently stored in the 'History hut'. Having now spoken to the family direct, I can advise that they have no objection at all to the bier being used for the previous suggestion as being situated on the village green and used as a plant holder. Whether or not this is a practical solution remains to be established but at least Council can give this matter further consideration knowing the family has no objection. Given the content of previous council minutes making reference to the families 'apparent objection' Council may consider an apology/correction is warranted within the Clerks summary of Council matters in the next parish Mag.

Cllr Everitt reported that he had received complaints regarding cars driving on Booses Green and suggested that members of the public be encouraged to report such behaviour to the police.

Cllr Orrow reported that Braintree District Council's Historic Buildings Officer seems minded to refuse an extension to the five year approval of the planning permission for the erection of the temporary demountable building. This would be a major financial blow as it is a major income generator.

The Clerk ran through his report.

Signed…… ……

14) FUTURE AGENDA ITEMS

- Arrangements for Annual Parish Meeting including catering arrangements.
- Unsung Heroes nominations.

15) DATE FOR NEXT MEETING

9th March 2017

Cllr Barnard thanked everyone for attending and the meeting closed at 9.35 pm

Signed……
Chairman of the Parish Council Date: 9th March 2017