Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 14TH SEPTEMBER 2017

IN THE CHAIR: **CLLR. P BARNARD**

PRESENT: **CLLRS: P TAYLOR L ORROW, T EVERITT, T JOHNS, I MESSENGER, N WARWICK**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

None received

2. **DECLARATION OF INTERESTS**

None received.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

Five members of the public attended.

Terry Hawthorn Church Warden at St Andrew's church spoke of the PCC's plans to extend the graveyard (item 6 on the agenda). The part of the graveyard currently being used was gifted by Catherine Courtauld in 1930 and only has space left for about 4 years and if nothing is done burials would have to take place away from the village. The piece of land they wish to use is between the playground and Mill Lane it would be ploughed to grassland and left to settle for 3 years. A change of use planning application would need to be lodged and would state that only headstones would be allowed and it was expected that it would serve the village for 150 years. He hoped that everyone in the village would be supportive.

Keith Anderson of 19 Brook Street spoke about the planning application in item 9 of the agenda. He said that he had lived in the village for 27 years. He wanted the Members to know that the drawing submitted by his architect that appeared on the Planning portal were incorrect and explained the differences. It had previously been explained to Mr Anderson that the Members could only take account of the detail shown on the plans before them.

Geoff Marcoolyn of 21 Brook Street spoke on his concerns regarding the application in item 9 of the agenda. He mentioned that he had spoken to Mr Anderson privately about those concerns. He was concerned about (1) the height of the property over his own which was down a slope from number 19 (2) the parking situation on the site (3) surface water drainage as he had spent a lot of money resolving a previous problem where water drained through the bank between the two properties.

Karen Morrison of Shryves Colne Park Road spoke about the planning application in item 12 of the agenda. She explained that the house currently had no central heating or insulation and the plans included full insulation including the outside of the house. She wished to "rejig" the front of the house to make it aesthetically more pleasing and to update the interior of a 5 bedroomed house that had no room to sit.

The Chairman thanked all the contributors for their input and invited them to stay for the rest of the meeting.

4. DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS

Apologies received from Cllr Beavis as she had conflicting meeting at Causeway House.

Cllr Spray reported that things had been very quiet during the summer months apart from the work of the planning committee which was as busy as ever. The committee had approved the building of 200 homes in Halstead despite a lot of local opposition as there were no valid planning grounds to refuse. The section 106 monies from the developer may enable the NHS to improve services. She added that it would be extremely difficult to decline such applications until the Local Plan was in place.
The Councillors Community Grant Scheme was going well she had £700 still to Grant and she believed that Cllr Siddall had £1500. They had granted £300 each to a community orchard scheme.

5. CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 13th JULY 2017

RESOLVED: The minutes be accepted as a true record of the meeting

PROPOSED: Cllr Orrow SECONDED Cllr Messenger Unanimous

6. DISCUSS ANY MATTERS THOUGHT APPROPRIATE WITH REGARD TO THE POSSIBLE CHURCH GRAVEYARD EXTENSION- *FOR INFORMATION AND DISCUSSION.*

Apart from wondering if this would be an opportunity to do something about the parking the Members had no comments at this time.

Signed…… ……

7. PLANNING APPLICATION 17/01397/OUT - *DECISION REQUIRED*
Application for outline planning permission with all matters reserved – Erection of detached dwelling and garage on land adjacent to Bramble Rise Brook Street.

Members discussed the application and looked at the objection and support comments on the Planning portal. There was some concern that the site was outside of the current village envelope although within on the slightly redrawn map in the proposed local plan. They were aware that until the local plan was finally agreed village envelopes had a slightly elastic quality.

RESOLVED: that the Clerk should write to planning department and comment that the Council was aware that the site was within the village envelope on the proposed Local Plan and to say that as they felt that it was a useful addition to the villages housing supply they would raise no objections.

PROPOSED: Cllr Orrow SECONDED: Cllr Messenger. Unanimous.

8. PLANNING APPLICATION 17/01499/FUL - *DECISION REQUIRED*
Erection of single storey side extension with pitch roof at 37 Church Street CO6 2EY

Application discussed and no objections raised

RESOLVED: The Clerk should advise Planning accordingly

PROPOSED: Cllr Everitt SECONDED Cllr Taylor Unanimous.

9. PLANNING APPLICATION 17/01503/FUL - *DECISION REQUIRED*
Erection of two bedroom dwelling on land adjacent to 19 Brook Street CO6 2JD

Plans discussed in some detail. On balance it was felt that whilst there appeared no planning grounds on which to object the development was nevertheless considered to be an over development of the site

RESOLVED: that the Clerk should advise Planning accordingly

PROPOSED: Cllr Everitt SECONDED Cllr Taylor 5 votes for 2 against

Signed…… ……

10. PLANNING APPLICATION 17/01523/FUL - *DECISION REQUIRED*
Erection of rear extension to replace existing, erection of single storey side extension to replace conservatory and erection of a new porch at Middle Fields Mill Lane CO6 2HX

Application discussed and no objections raised.

RESOLVED: The Clerk should advise Planning accordingly

PROPOSED: Cllr Orrow SECONDED Cllr Messenger unanimous

11. PLANNING APPLICATION 17/01524/FUL - *DECISION REQUIRED*
Replacement of flat roof to existing extension with a pitch roof and conversion of existing garage to an annexe at The Old Cottage Countess Cross CO6 2QJ

In discussion it was felt that the proposed alterations seemed to maintain the character of the property and it was agreed that there were no objections on condition that the annexe was not given a separate title.

RESOLVED: The Clerk should advise Planning accordingly

PROPOSED: Cllr Everitt SECONDED Cllr Orrow unanimous

12. PLANNING APPLICATION 17/01617/FUL - *DECISION REQUIRED*
Erection of single storey extensions, insertion of dormer windows, façade improvements and alterations along with external works at Shryves Colne Park Road CO6 2QN.

Application discussed and no objections raised

RESOLVED: The Clerk should advise Planning accordingly

PROPOSED: Cllr Barnard SECONDED Cllr Orrow unanimous

13. FINANCIAL MATTERS

a) Financial statements for July & August 2017. Items as per July payment schedule signed in August to be confirmed.

b) Items as per August 2017 payment schedule to be approved for payment and signed

c) Budget information as at 31st August 2017 as prepared by clerk

RESOLVED: items a) b) c) were correct, acceptable and cheques should be signed.

PROPOSED: Cllr Messenger SECONDED: Cllr Orrow Unanimous.

Signed…… ……

14. **DISCUSS CLLR EVERITT'S THOUGHTS ON A POSSIBLE "ADOPT A FOOTPATH SCHEME" FOLLOWING OUR CONTRACTORS REFUSAL TO STRIM PATH NO. 24 AS HE CONSIDERS IT TOO DANGEROUS FOR HIS MACHINERY.** – *FOR INFORMATION AND POSSIBLE FURTHER RESEARCH AND CONSIDERATION*

Cllr Everitt felt this suggestion would serve a very useful purpose but was concerned as to whether it was practicable and wished to discuss it with other Members. To comply with health and safety regulations and the terms of the Parish Council's Insurance policy properly certified training would need to be given. In view of the fact that the contractors had refused to clear this path the Clerk was asked to contact Highways to ascertain whether they would do it.

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15. **DISCUSS THE WAY TO PROCEED WITH REGARD TO OVERGROWN FOOTPATH NO. 3 WHICH IS THE RESPONSIBLTY OF THE LAND OWNER.** – *DECISION REQUIRED.*

Prior to the recent change of ownership the landowners had always kept the footpath in good order. In the circumstances the Clerk was asked to write to the current landowners requesting that the footpath be cut and maintained in the future.

RESOLVED: The Clerk should write an appropriate letter.

PROPOSED: Cllr Barnard SECONDED: Cllr Everitt Unanimous.

16. **CONSIDER QUOTES RECEIVED FOR REPAIR OF BENCH ON BOOSES GREEN.** – *DECISION REQUIRED.*

Two quotes had been received and despite other **r**equests no further quotes were forthcoming. The Financial Regulations state that we should obtain 3 quotes but as this had not been possible it was agreed that just the two be considered. The quotes were for £485.20 + VAT and £120 + VAT. Whilst the higher quote would do the work to a higher specification it was the opinion of the contractor giving the lower quote that by using pressure treated and oiled softwood the refurbishment would be good for 15 to 20 years.

RESOLVED: The Clerk should write to the lower bidder and instruct the work to be done.

PROPOSED: Cllr Barnard SECONDED: Cllr Johns Unanimous.

Signed…… ……

17. CONSIDER THE COST OF A NEW FOOTPATH MAP – *DECISION REQUIRED.*

Although no cost had been discussed when this project was first mooted it was felt that as the designer had spent at least 20 hours on the project so far it would be equitable for the Parish Council to cover the cost of the artwork and pay his substantially reduced price of £150. Quotes were to be obtained for the printing and folding of the maps. Disappointment was expressed that the potential design cost was not discussed at the outset.

RESOLVED: The designer should be asked to provide an invoice for the cost of the artwork and Cllr Everitt would obtain 3 quotes to be considered at a future meeting for the printing and folding of the maps

PROPOSED: Cllr Barnard SECONDED: Cllr Orrow Unanimous.

18. PERSONNEL MATTERS

a) VILLAGE MAINTENANCE MAN: MR C RACZI
b) CLERK: MR T ROOTSEY

No matters raised

19. HIGHWAYS - CONSIDER ANY MATTERS THAT NEED ATTENTION

No matters raised

13) TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS
(The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

Cllr Orrow reported that the Village Hall Committee were holding an open evening on 26th October to provide information on plans for the future of the Village Hall.

Cllr Barnard Reported that the Fun Run organised by the Festival Committee went very well both financially and organisation wise. Progress was being made for the Parish Council to formally adopt the War Memorial.

The Clerk ran through his report.

Signed…… ……

14) FUTURE AGENDA ITEMS

- Quotes for printing footpath maps
- Invoice for footpath map artwork to be formally approved.
- Review parking arrangements at the recreation ground carpark

15) DATE FOR NEXT MEETING

12th October 2017

Cllr Barnard thanked everyone for attending and the meeting closed at 10.03 pm

Signed……
Chairman of the Parish Council Date: 12th October 2017