Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 12TH OCTOBER 2017

IN THE CHAIR: **CLLR. P TAYLOR**

PRESENT: **CLLRS: T EVERITT, T JOHNS, I MESSENGER, N WARWICK**

CLERK: **T ROOTSEY**

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies received from Cllr Barnard – away. Cllr Orrow - unwell

2. DECLARATION OF INTERESTS

None received.

3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

None attended

4. DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS

Apologies received from Cllr Beavis as she had a conflicting meeting.

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Cllr Spray reported that the Draft Local Plan had been submitted to the inspector. The plan showed a supply of houses for 4.3 years rising to 4.5 and the Council were confident that they will be able to demonstrate the full requirement of 5 years supply. The Councillors Community Grant Scheme had paid a grant of £175 to the Village Hall to purchase yoga mats for the new classes which are already fully booked and help with the fund raising efforts.

Cllr Siddall mentioned that the 4 Councils involved with the 3 new garden communities were looking to form a development corporation. Funding for this had been pledged by central government to the tune of £750,000 with a possible further £700,000. For his own part he will continue pushing for smaller developments in the districts villages.

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 14TH SEPTEMBER 2017**– *DECISION REQUIRED.*

RESOLVED: The minutes be accepted as a true record of the meeting

PROPOSED: Cllr Everitt SECONDED: Cllr Messenger Unanimous

6. **CONSIDER REQUEST FROM THE PAROCHIAL CHURCH COUNCIL TO HOST THE COLNE ENGAINE FIREWORKS DISPLAY ON THE RECREATION GROUND USING THE LOWER REC' FOR THE DISPLAY AND THE UPPER REC' FOR SPECTATORS, BAR, FOOD AND ENTERTAINMENT.** – *DECISION REQUIRED.*

Concerns were raised concerning the chaotic parking at last year's event and it was

RESOLVED: that consent be given subject to;

a) Marshals be appointed to ensure responsible parking not only in the car park but in the surrounding roads ensuring access to emergency vehicles at all times.

b) Ensuring the bonfire does not damage the football pitch

c) The site is cleared as soon as possible, in any case within a 2 or 3 days of the event.

d) Any damage should be repaired as soon as practicable.

PROPOSED: Cllr Everitt SECONDED: Cllr Warwick Unanimous

7. **CONSIDER CLERKS SUGGESTION THAT HE AUDIO RECORDS MEETINGS AND DELETES THE RECORDING ONCE THE MINUTES ARE APPROVED.** - *DECISION REQUIRED*

RESOLVED: Accept Clerks suggestion.

PROPOSED: Cllr Johns SECONDED: Cllr Messenger 4 votes for 1 abstention

8. **FINANCIAL MATTERS**

a) Financial statements for September 2017

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b) Items as per September 2017 payment schedule to be approved for payment and signed

c) Budget information as at 30th September 2017 as prepared by Clerk

RESOLVED: items a) b) c) were correct, acceptable and cheques should be signed.

PROPOSED: Cllr Messenger SECONDED: Cllr Johns Unanimous.

Signed…… ……

9. CONSIDER EXTERNAL AUDITORS REPORT AND CERTIFICATE AND RESPONSIBLE FINANCIAL OFFICER'S RESPONSE TO COMMENT IN SECTION 2 OF THEIR REPORT DATED 11TH SEPTEMBER 2017 - *DECISION REQUIRED.*

RESOLVED: Accept report.

PROPOSED: Cllr Everitt SECONDED: Cllr Warwick Unanimous

10. CONSIDER THE DEED CONFIRMING THE PARISH COUNCIL'S LEGAL AND EQUITABLE OWNERSHIP OF THE NEW WAR MEMORIAL AND THE TRANSFER OF THE BALANCE OF MONIES HELD IN TRUST BY THE PCC TO THE PARISH COUNCIL.– *DECISION REQUIRED.*

RESOLVED: Subject to satisfactory clarification regarding any Planning Applications and/or Building Regulations applications the Parish Council will accept the transfer and the Clerk could sign the document.

PROPOSED: Cllr Messenger SECONDED: Cllr Johns

11. CONSIDER RoSPA REPORT ON THE PLAYGROUND TOGETHER WITH THE 3 QUOTES RECEIVED TO CORRECT MATTERS RAISED. IN ADDITION DISCUSS ACTION TO BE TAKEN FOLLOWING INJURY TO A CHILD USING THE "MULTIPLAY" SLIDE.– *DECISION REQUIRED*

RESOLVED: Accept the Playquip quote to be amended to replace the chain on the junior swing rather than welding the link. Do not repair the picnic table and Cllr Warwick will remove and dispose of it in the prescribed manner

PROPOSED: Cllr Warwick SECONDED: Cllr Everitt Unanimous

12. CONSIDER INVOICE FOR ARTWORK UNDERTAKEN ON THE FOOTPATH MAP.-*DECSION REQUIRED*

RESOLVED: Accept and pay invoice.

PROPOSED: Cllr Everitt SECONDED: Cllr Messenger Unanimous

Signed…… ……

13. CONSIDER QUOTES RECEIVED FOR PRINTING THE NEW FOOTPATH MAP. – *DECISION REQUIRED.*

It is suggested that w\e have 600 printed to enable one to be delivered to each household with a reasonable supply for further distribution.

RESOLVED: Accept the quote from TJ Printing for 600 maps for £205 and Cllr Everitt will apply for a grant from the BDC Councillors Community Grant Scheme for the cost of the artwork and printing amounting to a total of £355.

PROPOSED: Cllr Everitt SECONDED: Cllr Johns Unanimous

The Chairman of the meeting Cllr Taylor proposed a vote of thanks to Cllr Everitt for the amount of work he had put into this project.

14. REVIEW PARKING ARRANGEMENTS AT THE RECREATION GROUND CAR PARK. – DECISION REQUIRED.

A wide ranging discussion took place regarding the various options available to improve matters but it was felt that more detailed information was required before any meaningful discussion could take place. This item was therefore deferred to the next meeting and Cllr Warwick agreed to investigate and bring along some suggestions.

15. PERSONNEL MATTERS

a) VILLAGE MAINTENANCE MAN: MR C RACZI
b) CLERK: MR T ROOTSEY

No matters raised

16. HIGHWAYS - CONSIDER ANY MATTERS THAT NEED ATTENTION

No matters raised

Signed…… ……

17. TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

There were no Cllrs reports and the Clerk ran through his report.

18. FUTURE AGENDA ITEMS

- Review parking arrangements at the recreation ground car park.
- Action taken/to be taken under the Data Protection Act.

19. DATE FOR NEXT MEETING

9th November 2017

Cllr Taylor thanked everyone for attending and the meeting closed at 9.45 pm

Signed……
Chairman of the Parish Council Date: 9th November 2017