Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 9TH NOVEMBER 2017

IN THE CHAIR: **CLLR. A. BARNARD**

PRESENT: **CLLRS: P. TAYLOR, T EVERITT, T JOHNS, I MESSENGER,**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

Apologies received from Cllr Warwick – work commitment. Cllr Orrow - exams

2. **DECLARATION OF INTERESTS**

None received.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

Mrs A Wendt and her parents in law attended to provide background and thoughts on agenda item 6. They left before agenda item 4.

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS**

Apologies received from Cllrs Beavis and Siddall as they were unable to attend.

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Cllr Spray reported that BDC were looking at 2018/19 budget but their strategy depended very much on the Chancellors Autumn budget.

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 12TH OCTOBER 2017**– *DECISION REQUIRED.*

RESOLVED: The minutes be accepted as a true record of the meeting

PROPOSED: Cllr Everitt SECONDED: Cllr Messenger Unanimous

Signed…… ……

6) PLANNING APPLICATION 17/01209/FUL PROPOSED CONVERSION OF EXISTING BARN INTO TWO BEDROOM DWELLING AT WESTWOODS, HALSTEAD ROAD CO6 2JH –SPECIAL MOTION 001/2017 REFERS- *DECISION REQUIRED.*

Discussed in detail and whilst happy to support the original application for an annexe it was

RESOLVED: that the Parish Council would have no objections if a condition was attached that the building would not be sold independently of the main residence and the Clerk should report to Planning accordingly.

PROPOSED: Cllr Barnard SECONDED: Cllr Everitt Unanimous.

7) PLANNING APPLICATION 17/01920/DAC APPLICATION FOR APPROVAL OF DETAILS RESERVED BY CONDITION NO. 3,4 AND 5 OF APPROVED APPLICATION 16/01806/FUL AT GOLDINGTONS COTTAGE, GOLDINGTONS FARM ROAD CO6 2JJ

No objections

RESOLVED: The Clerk should report to Planning accordingly.

PROPOSED: Cllr Everitt SECONDED: Cllr Johns Unanimous

8) CLERK TO REPORT ON ACTION TAKEN WITH REGARD TO THE ESSEX ASSOCIATION OF LOCAL COUNCIL'S RECOMMENDATION THAT THE PARISH COUNCIL REGISTER UNDER THE DATA PROTECTION ACT. – *DECISION REQUIRED.*

The Clerk had registered himself as the designated data controller and was seeking approval of the payment of £35 to finalise the registration.

RESOLVED: payment should be made to finalise the registration

PROPOSED: Cllr Messenger SECONDED: Cllr Johns Unanimous

9) CONSIDER DONATION OF £25 TO ROYAL BRITISH LEGION, AS IN PREVIOUS YEARS, IN RECOGNITION OF THEM SUPPLYING A WREATH FOR THE PARISH COUNCIL TO LAY ON REMEMBERANCE SUNDAY.

RESOLVED: Donation should be made

PROPOSED: Cllr Barnard SECONDED: Cllr Messenger Votes 4 for 1 against

Signed…… ……

10) <u>FINANCIAL MATTERS</u> –DECISION REQUIRED

a) Financial statements for October 2017

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b) Items as per October 2017 payment schedule to be approved for payment and signed

c) Budget information as at 30th October 2017 as prepared by Clerk

RESOLVED: items a) b) c) were correct, acceptable and cheques should be signed.

PROPOSED: Cllr Messenger SECONDED: Cllr Taylor Unanimous.

11) <u>CONSIDER FUNDING AN ADDITIONAL GRASS CUT IN VIEW OF CONTINUED GROWTH DUE TO WEATHER CONDITIONS</u>.- *DECISION REQUIRED*

RESOLVED: Additional cut should be arranged.

PROPOSED: Cllr Messenger SECONDED: Cllr Barnard Unanimous.

12) <u>CONSIDER VILLAGE ARCHIVE CURATOR'S REQUEST TO PURCHASE A MAP CUPBOARD AND IF AGREED SET MAXIMUM BUDGET</u> – *DECISION REQUIRED*

RESOLVED: On the basis of the funds held on behalf of the Village Archive a maximum budget of £250 was approved.

PROPOSED: Cllr Barnard SECONDED: Cllr Messenger Unanimous.

13) <u>REVIEW DISTRICT COUNCILS OPEN SPACES ACTION PLAN AND SUGGEST UPDATES AS APPROPRIATE</u> – *DECISION REQUIRED.*

The existing plan had 4 items on it and it was
RESOLVED: the following should be amended / added.
Recreation Ground – under new facilities add improve parking facilities and add that it was owned by the Parish Council.
Football Field – change ownership to Parish Council and leased to Football Club.
Village Pond – change ownership to common land

PROPOSED: Cllr Taylor SECONDED: Cllr Johns unanimous.

Signed…… ……

14) <u>REVIEW PARKING ARRANGEMENTS AT THE RECREATION GROUND CAR PARK.</u> – *DECISION REQUIRED*.

In view of the fact that Cllr Warwick was to bring a report on this item and he was unable to attend it was deferred to the next meeting.

15) <u>PERSONNEL MATTERS</u>

a) VILLAGE MAINTENANCE MAN: MR C RACZI
b) CLERK: MR T ROOTSEY

No matters raised

16) <u>HIGHWAYS - CONSIDER ANY MATTERS THAT NEED ATTENTION</u>

Cllr Barnard attended a Highways Briefing at EALC and showed the Members a very informative video. He will take up County Cllr Jo Beavis's offer to meet in the village to discuss and see for herself the problems that the village has experienced on highways matters.

17) <u>TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS</u> (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

Cllr Everitt reported that the footpath maps had been received and were to be delivered with the December Parish magazine.

Cllr Barnard reported that Bolt Building Supplies had accepted responsibility for the damage one of their lorries did to the village green and suggested we approach them regarding its reinstatement. He mentioned that there had recently been one break in and one attempted break in in Mill Lane. Martin Cowan of Poplar Nurseries had replanted the tubs on the village green with winter plants. The Clerk will write a thankyou note.

6. <u>FUTURE AGENDA ITEMS</u>

- Review parking arrangements at the recreation ground car park.
- Consider 2018/19 budget

Signed…… ……

7. DATE FOR NEXT MEETING

14th December 2017

Cllr Barnard thanked everyone for attending and the meeting closed at 9.35 pm

Signed……
Chairman of the Parish Council Date: 14th December 2017