COLNE ENGAINE PARISH COUNCIL

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CLERKS REPORT 10TH MAY 2018

This report is based on matters arising from the last meeting as well as matters and correspondence that have arisen since that and did not need or could not be added to this month's agenda. It has been circulated prior to the meeting for all Councillors to read.

It has been a very busy month and as you will see from the financials I did 96.9 hours but interestingly I compared March and April hours this year with the same period last year and the difference was just 6 hours.

Internal Audit I have had 2 meeting with the auditor and I am pleased to say she said she was struggling to find much to comment on. I have now received the full report but too late for this month's agenda so I will include it next month. The only items that she considered need attention were that although bank reconciliations are presented to the Council each month there is no record of an independent check as required under Financial Regulation 2.2. The other was that I hadn't added the war memorial to the asset register which I have now done.

I have received an enquiry as to whether the Parish Council or the village hall own the strip of grass between the car park and their fence. Apparently Chub said it was their responsibility to cut it. I will investigate.

Electricity supplies. I have arranged for the supplier of the unmetered electricity for the street lights to be switched to SSE.

General Data Protection Regulations and Data Protection Bill. This bill has passed through parliament but the Government have tabled an amendment to exempt all Parish and Town Councils from the requirement to appoint a Data Protection Officer although all other parts of the legislation apply.

Festival I have arranged with Mortimers to cut the grass on the rec' as near to the end of the month as possible but before 30th May when a marquee is being erected.

First Responders I have received a note from Russell Cottis asking that I convey their thanks once again to the Parish Council for their donation.

Planning. Removal of detached garage and erection of ground floor extension to side of existing building at 14 Station Road. Application has been granted subject to the usual conditions.

Parish Council mobile phone. Following my comments last month EE have given us a credit note for £13 which hardly acknowledges the trouble they caused.

This report was prepared by Terry Rootsey, Clerk to Colne Engaine Parish Council, 3 Box Mill Cottages, Box Mill Lane, Halstead CO9 2DR email clerk@colne-engaine.org.uk.