Colne Engaine Parish Council

www.colne-engaine.org.uk

DATE 5TH JUNE 2020

DEAR COUNCILLORS

MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND THE FORTHCOMING ON LINE MEETING OF THE COLNE ENGAINE PARISH COUNCIL AT 8.00 PM ON THURSDAY 11TH JUNE 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA BELOW.



TERRY ROOTSEY

CLERK

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

Should a member of the public wish attend the on-line meeting please call the Clerk on 07946 096331 for log in details.

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

AGENDA

1. **WELCOME AND APOLOGIES FOR ABSENCE**
   Councillor's reasons for absence.

2. **DECLARATION OF INTERESTS.**
   To receive any 'Disclosable Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda. Members of the Council are subject to the newly adopted code of conduct. Subject to sub-paragraphs 9.2 to 9.3 of the code of conduct where councillors have a Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest in any business of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such

interest is registered on your Register of Interests or for which you have made a pending notification. Subject to the Code of Conduct if you are present at a meeting of the Authority or of any committee, and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that interest you must not participate, or participate further, in any discussion, or participate in any vote, taken on the matter at the meeting and you must withdraw from the room where the meeting considering the business is being held unless you have received a dispensation from the Authorities proper officer.

3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

4. **CONSIDER UPDATE REPORT ON THE WORK OF COLNE ENGAINE COMMUNITY RESPONSE TEAM.** *FOR INFORMATION AND ANY DECISION IF APPROPRIATE.*

5. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS** – *FOR INFORMATION*

6. CONFIRMATION OF MINUTES OF FULL COUNCIL MEETING HELD 14TH MAY 2020.– *DECISION REQUIRED*

7. FINANCIAL MATTERS 1. APPROVE ANNUAL RETURN TO EXTERNAL AUDITOR AS AT 31ST MARCH 2020– *DECISION REQUIRED*

a) Approve Internal Auditor report.

b) Annual Governance Statement to be approved.
c) Members to consider Accounting Statements on Annual Return

d) Accounting Statements to be approved

e) Explanation of Variances to be approved.

8. FINANCIAL MATTERS 2 – *DECISION REQUIRED.*

a) Financial statements for May 2020.

b) Items per May 2020 payment schedule to be approved and paid on line

c) Approve reconciliations of both bank accounts

d) Budget information as at 31st May 2020 as prepared by Clerk.

e) Review Earmarked Reserves.

9. **DISCUSS AND APPROVE A BUDGET TO FUND COST OF BEDDING PLANTS AND COMPOST FOR THREE BARRELS ON THE VILLAGE GREEN**. – *APPROVAL REQUIRED*

10. **PLANNING APPLICATION 20/00831/COUPA. PRIOR APPROVAL FOR THE CHANGE OF USE OF AGRICULTURAL BUILDING TO A DWELLINGHOUSE (CLASS (C3), AND FOR ASSOCIATED OPERATIONAL DEVELOPMENT – CHANGE OF USE TO 5 NO. RESIDENTIAL DWELLING AT BROOK FARM STATION ROAD CO6 2ES.**- *DECISION REQUIRED.*

11. **PERSONNEL MATTERS –** *FOR INFORMATION*

VILLAGE MAINTENANCE WORKER: MR C RACZI – UPDATE

CLERK: MR T ROOTSEY – *UPDATE*

12. **HIGHWAYS –** *FOR INFORMATION AND DECISION IF APPRORIATE.*

Consider any matters that need attention.

13. **TO RECEIVE CHAIRMAN'S BRIEFING, CLERKS REPORT & COUNCILLOR'S REPORTS.** *FOR INFORMATION* (The Clerk's report has been circulated prior to the meeting for all Members to read).

14. **FUTURE AGENDA ITEMS** – *FOR INFORMATION*

15. **DATE FOR NEXT MEETING** – *FOR INFORMATION.*