Colne Engaine Parish Council

www.colne-engaine.org.uk

DATE 6TH NOVEMBER 2020

DEAR COUNCILLORS

MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND THE FORTHCOMING ON LINE MEETING OF THE COLNE ENGAINE PARISH COUNCIL AT 8.00 PM ON THURSDAY 12TH NOVEMBER 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA BELOW.



TERRY ROOTSEY

CLERK

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

Should a member of the public wish attend the on-line meeting please call the Clerk on 07946 096331 for log in details.

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

AGENDA

1. **WELCOME AND APOLOGIES FOR ABSENCE.**
   Councillor's reasons for absence.

2. **DECLARATION OF INTERESTS.**
   To receive any 'Disclosable Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda. Members of the Council are subject to the newly adopted code of conduct. Subject to sub-paragraphs 9.2 to 9.3 of the code of conduct where councillors have a Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest in any business of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification. Subject to the Code of Conduct if you are present at a meeting of

the Authority or of any committee, and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that interest you must not participate, or participate further, in any discussion, or participate in any vote, taken on the matter at the meeting and you must withdraw from the room where the meeting considering the business is being held unless you have received a dispensation from the Authorities proper officer.

3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS** – *FOR INFORMATION*

5. CONFIRMATION OF MINUTES OF FULL COUNCIL MEETING HELD 8TH OCTOBER 2020.– *DECISION REQUIRED*

6. FINANCIAL MATTERS – *DECISION REQUIRED.*

a) Financial statements for October 2020.

b) Items per October 2020 payment schedule to be approved and paid on line

c) Approve reconciliations of both bank accounts

d) Budget information as at 31st October 2020 as prepared by Clerk.

e) Review Earmarked Reserves.

f) Confirm payment made in October of £143.88 representing one years Zoom subscription as opposed to a monthly subscription previously agreed and minuted.

g) Confirm budget item "Meeting Rent be amended to Meeting Rent and Expenses". In addition, confirm that the Zoom subscription should be moved to it from "Computer Expenses".

7. PLANNING APPLICATION 20/01622/HH SINGLE STOREY FRON EXTENSION AND ALTERATION TO FENESTARTION AT 14 GREEN FARM ROAD CO6 2HA.-*DECISION REQUIRED.*

8. PLANNING APPLICATION 20/01306/HH RE-POSISIONING OF DRIVEWAY ENTRANCE AT BURTONS BARN CO6 2HH- *DECISION REQUIRED*

9. **CONSIDER ADOPTING A PROCEDURE WHEREBY WHEN AN ITEM IS RAISED FOR DISCUSSION WHETHER AS AN ITEM THAT IS ON THE AGENDA OR FOR CONSIDERATION TO BE ADDED TO A FUTURE AGENDA THE INDIVIDUAL RAISING OR TABLING THE MATTER SHOULD ENSURE THAT COUNCILLORS HAVE ACCESS TO ENOUGH BACKGROUND INFORMATION WITH ENOUGH TIME TO ANALYSE IT BEFORE BEING BROUGHT TO A COUNCIL MEETING,** - *DECISION REQUIRED.*

10. **A) CONFIRM THE MAJORITY EMAIL VOTE THAT THE ANNUAL ACT OF REMEMBRANCE DAY SERVICE AND WREATH LAYING BE HELD AT THE WAR MEMORIAL ON THE RECREATION GROUND ON 8TH NOVEMBER SUBJECT TO THE STRICT COVID-19 PRECAUTIONS OUTLINED BY MR TOWNSEND.**

B) CONFIRM PAYMENT OF UP TO £50 TO PURCHASE WREATH FROM THE PARISH COUNCIL TO BE LAID AT THE WAR MEMORIAL ON REMEBRANCE DAY. IN ADDITION CONFIRM THAT THE CLERK BE EMPOWERED WITH AN ONGOING BUDGET OF UP TO £60 FOR THIS ANNUAL EXPENDITURE.– *DECISION REQUIRED*

11. **CONSIDER INSTALATION, APPEARANCE, WORDING AND EXPENDITURE ON NEW SIGNS FOR THE CAR PARK.-** *DECISION REQUIRED*

12. **CONSIDER WORDING ON LETTER TO CLLR KEVIN BENTLEY REGARDING CONSTANT AND CONFUSING ROAD CLOSURES CAUSING HEAVY LORRIES TO BE DIVERTED THROUGH THE ALMOST IMPASSABLE VILLAGE ROADS AND LENGTHY DELAYS.** – *DECISION REQUIRED*

13. **PERSONNEL MATTERS –** *FOR INFORMATION*

VILLAGE MAINTENANCE WORKER: MR C RACZI – UPDATE

CLERK: MR T ROOTSEY – *UPDATE*

14. **HIGHWAYS –** *FOR INFORMATION AND DECISION IF APPRORIATE.*

Consider any matters that need attention.

15. **TO RECEIVE CHAIRMAN'S BRIEFING, CLERKS REPORT & COUNCILLOR'S REPORTS.** *FOR INFORMATION* (The Clerk's report has been circulated prior to the meeting for all Members to read).

16. **FUTURE AGENDA ITEMS** – *FOR INFORMATION*

17. **DATE FOR NEXT MEETING** – *FOR INFORMATION.*