Colne Engaine Parish Council

www.colne-engaine.org.uk

AGENDA

Meeting 8TH JULY 2021

IMPORTANT NOTICE:-

PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

Following the Government decision that Parish Council meetings can no longer be held virtually all future meeting will be held in the Courtauld Memorial Hall.

This creates a possible problem because in order to maintain safe distancing it will only be possible to admit a maximum of five members of the public. It will therefore be necessary to contact the Clerk at clerk@colne-engaine.org.uk to “book” a seat.

From time to time a group of residents attend the meeting with an interest in one of the items on the agenda which unfortunately now cannot happen. It is suggested that should this occur whilst Covid-19 restrictions are in place the group appoint a spokesperson to attend.

DATE 2ND JULY 2021

DEAR COUNCILLORS

MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF THE COLNE ENGAINE PARISH COUNCIL AT 8.00 PM ON THURSDAY 8TH JULY 2021 AT THE COURTAULD MEMORIAL HALL FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA BELOW.



TERRY ROOTSEY

CLERK

1. **WELCOME AND APOLOGIES FOR ABSENCE.**
   Councillor's reasons for absence.

2. **DECLARATION OF INTERESTS.**
   To receive any 'Disclosable Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda. Members of the Council are subject to the newly adopted code of conduct. Subject to sub-paragraphs 9.2 to 9.3 of the code of conduct where councillors have a Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest in any business of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification. Subject to the Code of Conduct if you are present at a meeting of the Authority or of any committee, and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that interest you must not participate, or participate further, in any discussion, or participate in any vote, taken on the matter at the meeting and you must withdraw from the room where the meeting considering the business is being held unless you have received a dispensation from the Authorities proper officer.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA**

   The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

4. **UPDATE REPORT FROM COMMUNITY SPECIAL CONSTABLE TOWNSEND**– *FOR INFORMATION*

5. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS** – *FOR INFORMATION*

6. **CONFIRMATION OF MINUTES OF FULL COUNCIL MEETING HELD 10TH JUNE 2021 .**– *DECISION REQUIRED*

7. **PLANNING APPLICATION 21/01544/LBC RETENTION OF THE REMOVAL OF A NEW LOAD BEARING INTERNAL WALL AND ERECTION OF TWO NUMBER STUD PARTITIONS TO CREATE A NEW BATHROOM AND LOBBY TO BEDROOM AREA, INCLUDING A CREATION OF NEW DOOR WAY IN AN EXISTING WALL. AT THE OLD SCHOOL HOUSE 1 BROOK STREET.** - *DECISION REQUIRED*

8. **DISCUSS AND AGREE FUTURE POLICY TO MAINTAIN THE CHARACTER AND APPEARANCE OF OUR VILLAGE GREEN TO INCLUDE TREE PLANTING, SEATING AND ANY OTHER STRUCTURAL ADDITIONS.** *-DECISION REQUIRED.*

9. **CONSIDER ADDITIONAL WORDING TO FINANCIAL RISK ASSESSMENT , REVIEW/ASSESS/REVISE COLUMN REGARDING DEBIT CARD PAYMENTS.** - *DECISION REQUIRED.*

10. **FINANCIAL MATTERS .** – *DECISION REQUIRED.*

a) Financial statements for June 2021.

b) Items per June 2021 payment schedule to be approved and paid on-line.

c) Approve reconciliations of both bank accounts.

d) Budget information as at 30th June 2021 as prepared by Clerk.

e) Review Earmarked Reserves.

f) Agree which Cllr to approve payments on-line.

11. **CONSIDER REQUEST TO SET UP BOOTCAMP ON RECREATION GROUND ON THURSDAY EVENINGS 7 - 8 o/c THE APPLICANT ADVISES THAT HE IS FULLY INSURED AND QUALIFIED.** – *DECISION REQUIRED.*

12. **CONSIDER WHAT ACTION TO TAKE WITH REGARD TO MAINTENANCE OF THE VILLAGE POND.** - *DECISION REQUIRED.*

13. **CONSIDER PLANTING TREES WITHIN THE VILLAGE** - *DECISION REQUIRED.*

14. **CONSIDER UPDATE REGARDING FOOTBALL CLUB LEASE** – *FOR INFORMATION AND DECISION IF REQUIRED.*

15. **RECEIVE UPDATE ON BRAINTREE CYCLING INITIATIVE.** – *FOR INFORMATION AND DECISION IF REQUIRED.*

16. **DISCUSS RoSPA REPORT ON PLAYGROUND - .** – *FOR INFORMATION AND DECISION IF REQUIRED.*

17. **PERSONNEL MATTERS –** *FOR INFORMATION*
    VILLAGE MAINTENANCE WORKER: MR C RACZI – UPDATE

    CLERK: MR T ROOTSEY – *UPDATE*

18. **HIGHWAYS –** *FOR INFORMATION AND DECISION IF APPROPRIATE.*

    Consider any matters that need attention.

19. **TO RECEIVE CHAIRMAN'S BRIEFING, CLERKS REPORT & COUNCILLOR'S REPORTS.** *FOR INFORMATION* (The Clerk's report has been circulated prior to the meeting for all Members to read).

20. **FUTURE AGENDA ITEMS** – *FOR INFORMATION*

21. **DATE FOR NEXT MEETING** – *FOR INFORMATION.*