Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING
THURSDAY 8TH JULY 2021

PRESENT: **CLLRS: L ORROW, T EVERITT, P TAYLOR, N WARWICK,**

I MESSENGER, S DIGNASSE, A BARNARD.

COUNTY CLLR C SIDDALL

CLERK: T ROOTSEY

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1. WELCOME AND APOLOGIES FOR ABSENCE.

Cllr Orrow welcomed the attendees. Apologies received from District Cllrs Spray and Courtauld who both had a District Council meeting to attend.

2. DECLARATION OF INTERESTS

None declared.

3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

None attended.

4. UPDATE REPORT FROM COMMUNITY SPECIAL CONSTABLE TOWNSEND– *FOR INFORMATION*

Reported that he had spent ten days on duty in Cornwall at the G7 Conference. Since then, he had completed 20 hours duty. He had one report of anti-social behaviour on the recreation ground which was children letting off fireworks. There had been no further reports and he had attended the ground on the last two Saturday evenings, and all was quiet. He was keeping an eye on things there. He mentioned there was to be a Family Fun Day in Earls Colne on 25th July.

. ……signed

5. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT TO ADDRESS THE MEETING.**

County Cllr Siddall reported that he had been appointed Chairman of the Local Highways Panel and had the first meeting 2 weeks ago. They were oversubscribed with things to do with too little money to achieve them. Cllr Bentley the new leader of the County Council's idea was that all Cllrs both District and County should be working more closely together. Cllr Siddall was concerned about the overgrown verges at road junctions. The things outstanding for Colne Engaine are Elms Hall Road quiet lanes awaiting funding and HGV signs awaiting validation.

6. **CONFIRMATION OF MINUTES OF FULL COUNCIL MEETING HELD 8TH JULY 2021.** – DECISION REQUIRED.

RESOLVED: The minutes are an accurate record of the meeting.

PROPOSED: Cllr Messenger SECONDED: Cllr Warwick Unanimous.

7. PLANNING APPLICATION 21/01544/LBC RETENTION OF THE REMOVAL OF A NEW LOAD BEARING INTERNAL WALL AND ERECTION OF TWO NUMBER STUD PARTITIONS TO CREATE A NEW BATHROOM AND LOBBY TO BEDROOM AREA, INCLUDING A CREATION OF NEW DOOR WAY IN AN EXISTING WALL. AT THE OLD SCHOOL HOUSE 1 BROOK STREET. - *DECISION REQUIRED*

RESOLVED: The Council has no objections

PROPOSED: Cllr Everitt SECONDED: Cllr Messenger Unanimous

8. **DISCUSS AND AGREE FUTURE POLICY TO MAINTAIN THE CHARACTER AND APPEARANCE OF OUR VILLAGE GREEN TO INCLUDE TREE PLANTING, SEATING AND ANY OTHER STRUCTURAL ADDITIONS.** *-DECISION REQUIRED*

Much discussion took place including suggestions as to what we want for our village green.

RESOLVED: The Parish Council will consider any applications for alterations & additions on its land on its merits. Any such changes will have to be in accordance with the Council's design and specification in order to maintain the character of this rural village green. The designs and specification shall be reviewed at regular intervals.

PROPOSED: Cllr Orrow SECONDED: Cllr Dignasse 5 votes in favour

Cllrs Everitt & Taylor abstained.

9. CONSIDER ADDITIONAL WORDING TO FINANCIAL RISK ASSESSMENT, REVIEW/ASSESS/REVISE COLUMN REGARDING DEBIT CARD PAYMENTS. - *DECISION REQUIRED.*

Various options were discussed including the possibility of opening a second current account with an agreed balance, the debit card would only operate on this account.

RESOLVED*:* The Clerk will investigate the options and take advice regarding the risk.

PROPOSED: Cllr Orrow SECONDED: Cllr Everitt Unanimous

10. FINANCIAL MATTERS . – *DECISION REQUIRED.*

a) Financial statements for June 2021.

b) Items per June 2021 payment schedule to be approved and paid on-line.

c) Approve reconciliations of both bank accounts.

d) Budget information as at 30th June 2021 as prepared by Clerk.

e) Review Earmarked Reserves.

f) Agree which Cllr to approve payments on-line.

RESOLVED: Items a) to e) are correct and payments can be authorised

PROPOSED: Cllr Everitt SECONDED: Cllr Barnard Unanimous

Cllr Warwick to authorise payments.

11. CONSIDER REQUEST TO SET UP BOOTCAMP ON RECREATION GROUND ON THURSDAY EVENINGS 7 - 8 o/c THE APPLICANT ADVISES THAT HE IS FULLY INSURED AND QUALIFIED. – *DECISION REQUIRED.*

RESOLVED: Accept subject to confirmation of satisfactory insurance and qualifications for an initial 3 months.

PROPOSED: Cllr Barnard SECONDED: Cllr Orrow Unanimous

12. **CONSIDER WHAT ACTION TO TAKE WITH REGARD TO MAINTENANCE OF THE VILLAGE POND.** - *DECISION REQUIRED*

Various options were discussed, and it was-

RESOLVED: that Members would speak to their professional contacts asking for some advice. In view of the fact that there is not another meeting until September it was agreed that Members would email their findings and a decision would be arrived at by email and agreed by majority email vote.

13. **CONSIDER PLANTING TREES WITHIN THE VILLAGE** - *DECISION REQUIRED.*

In view of lack of Council owned land available to plant trees it was; -

RESOLVED: No further action it to be taken.

14. CONSIDER UPDATE REGARDING FOOTBALL CLUB LEASE – *FOR INFORMATION AND DECISION IF REQUIRED.*

There have been no further updates from the football club. The committee would continue to press and report at the next meeting.

15. **RECEIVE UPDATE ON BRAINTREE CYCLING INITIATIVE.** – *FOR INFORMATION AND DECISION IF REQUIRED*

Meetings have been rearranged which will enable Cllr Warwick to attend. Suggestions have been made regarding a change of route; discussions will continue. Cllr Warwick will update the Members at the next meeting.

16. DISCUSS RoSPA REPORT ON PLAYGROUND - . – *FOR INFORMATION AND DECISION IF REQUIRED.*

The higher risk items in the report were discussed and the Clerk will try to arrange for our usual contractor to meet him at the playground and discuss each item and get quotes for a remedy where necessary. He will arrange for Tarmec & Croft to attend to the oversize bolts in the fence and obtain a quote for repairing/removing the dilapidated bench. Cllrs Barnard and Messenger will investigate the repair/replacement of the goal post and report back to the Council.

……signed

17. PERSONNEL MATTERS – ***FOR INFORMATION***

VILLAGE MAINTENANCE MAN: MR C RACZI – UPDATE Mr Raczi continues to do a good job that is appreciated by villagers.

CLERK: MR T ROOTSEY – UPDATE Mr Rootsey reported that everything is ticking over satisfactorily.

18. HIGHWAYS – ***FOR INFORMATION AND DECISION IF APPROPRIATE***

Consider any matters that need attention.

No Matters reported.

19. **TO RECEIVE CHAIRMAN'S BRIEFING, CLERKS REPORT & COUNCILLOR'S REPORTS** - ***FOR INFORMATION*** (**The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting.**

The Clerk ran through his report.

Cllr Orrow reported that she was unable to attend the last Braintree Association of Local Councils meeting due to work commitments.

Cllr Messenger has ascertained that some funding for electric car charging points may be available and will follow up.

Cllr Everitt reported that the fly tipped mattress has been removed.

20. **FUTURE AGENDA ITEMS –** *FOR INFORMATION*

Pond
RoSPA report progress
Electric charging points
Football club update
Boot Camp application form
Bank debit card risk assessment update.

21. **DATE FOR NEXT MEETING –** 9th September

Councillor Orrow thanked everyone for attending and the meeting closed at 10.20.

Signed……
Chair of the Parish Council Date: 9th September 2021