Colne Engaine Parish Council

Minutes of Colne Engaine Parish Council meeting held on Thursday 14th April 2022 at 8.00 p.m. in the Elizabeth Courtauld Memorial Village Hall, Colne Engaine

Present: Cllr Lucy Orrow (Chair), Cllr Tim Everitt (Vice Chairman), Cllr Sarah Dignasse, Cllr Ian Messenger, Cllr Alan Barnard, Cllr Pat Taylor, ECC Chris Siddall, BDC George Courtauld and the Clerk, Mr G. Walkingshaw and no residents.

22/01 Welcome and apologies for absence
Apologies were received from Cllr Nigel Warwick, Special Constable Spike Townsend & BDC Gabriella Spray

22/02 Declaration of Members interests
Cllr Tim Everett declared an interest in 22/17 (Football Club)

22/03 Public Open Forum (Maximum 15 minutes)
None

22/04 To approve the minutes of the last meeting (10th March 2022)
The minutes of the last meeting were approved.
Proposed: Cllr Lucy Orrow Seconded: Cllr Tim Everitt
Agreed by All

22/05 Report from Community Special Constable Townsend
None

22/06 Visitors Report (ECC Chris Siddall/BDC George Courtauld)
ECC Chris Siddall reported that road closures were down to Water Companies dealing with water leaks.
BDC George Courtauld reported that 3 households are looking to place citizens from the Ukraine in local communities.
BDC George Courtauld informed the meeting that the planning enforcement team was being increased by 5 staff members.

22/07 Clerk's Report
The Clerk reported that Mortimer Contracts were looking for confirmation of the Grounds maintenance contract for 2022/2023.

QUOTATION
To flail/strim Colne Engaine footpaths in accordance with maps and instructions previously supplied. £520 + VAT
This is normally done in June, some years we have done an extra cut on some paths when there is a lot of growth (payment pro rata), but some are taken care of by farmers around September.
Proposed: Cllr Ian Messenger Seconded: Cllr Alan Barnard
Agreed by all

22/08 Finance
To approve payments in accordance with the Budget
Payments for May 2022

May

Locum Parish Clerk Salary	£97.99
Handyman Salary	£160.00
Mortimer Contracts	£144.00
EALC/NALC	£310.58
A&J Lighting	£57.89
Total	£770.46

The payments for May were approved.
Proposed: Cllr Ian Messenger Seconded: Cllr Lucy Orrow

Cllr Alan Barnard signed the end of year documents as below.

To approve bank reconciliations of both bank accounts - approved
To review earmarked reserves (this covers the recreation ground/pond) - approved
To review budget information – approved

To approve payment of £19.40 to Terry Rootsey (Parish Council Mobile Phone) (Until May 2023 and end of mobile phone agreement) - approved
Proposed: Cllr Ian Messenger Seconded: Cllr Lucy Orrow
Agreed by all.

22/09 Planning/Housing

09.1 Applications for discussion at meeting
22/00783/ELD – Stonebridge Farm Bungalow, Stonebridge Hill, Colne Engaine – Occupation of dwelling in non-compliance with agricultural condition
Comments: No objection

09.2 Planning Applications – Observations conveyed under delegated authority since last meeting
None

09.3 Planning Applications – Decisions received since last meeting
None

22/10 Appointment of Internal Auditor (Jan Stobart) – 9th May 2022
To approve Jan Stobart as new internal auditor for 2022 at a cost of £210.00
Proposed: Cllr Lucy Orrow Seconded: Cllr Sarah Dignasse
Agreed by all

22/11 Village Festival
To adopt the Traffic Management Plan for the village festival – approved with an amendment to add Cllr Alan Barnard's mobile phone number.
Proposed: Cllr Alan Barnard Seconded: Cllr Lucy Orrow
Agreed by all

22/12 Queen's Platinum Anniversary Tree
To approve location and species of tree to be planted in recognition of the Queen's Platinum Anniversary.
Deferred to the meeting in June 2022. (Cllr Lucy Orrow)

22/13 Emergency Plan
To review and update the Emergency Plan – it was agreed that the clerk would liaise with Cllr Sarah Dignasse to update and review the Emergency Plan.

22/14 Defibrillator

It was proposed that the Parish Council buy a defibrillator and heated cabinet at a cost of £1,400. The Parish Council would look after the defibrillator. Cllr Alan Barnard agreed to write an article for the Parish Magazine in June 2022, with training scheduled for July 2022.

Proposed: Cllr Alan Barnard Seconded: Cllr Lucy Orrow

Agreed by all

22/15 Council Owned Land – Records

To review all documentation for land owned by the council and ensure land is registered where appropriate. Cllr Alan Barnard handed the titles to the Recreation Ground to the Parish Clerk for safekeeping.

22/16 Highways Report

Nothing to report.

22/17 Colne Engaine Football Club

No update

22/18 Playground Equipment

Cllr Sarah Dignasse reported that the gate required fixing and an area at the end of the fence required hedging. The Parish Clerk was actioned to make contact with the Handyman & Cllr Sarah Dignasse to repair the area.

22/19 Training/Events

19.1 Reports on attended events - None

19.2 Nominations for new events - None

22/20 Information Exchange/Items for next agenda

Cllr Allan Barnard informed the meeting of an issue with Rats and the Purple Sacks for the Grey Bin. Cllr Alan Barnard is getting a quote for a Wheelie Bin to resolve the issue.
Cllr Sarah Dignasse informed the meeting that the Primary School now has a new Headteacher.
Cllr Ian Messenger informed the meeting that he had been unable to get any further with proposals for installing EV Chargers despite spending 14 months on this.
Cllr Lucy Orrow has had 4 nominations for the unsung hero award. The winner would be invited to the Annual Parish Meeting on 5th May 2022

22/21 To confirm date and time of next meeting

Date of next meeting: Thursday 12th May 2022 at 8.00 p.m.
Meeting finished at 9.40 p.m.

Signed…….. Chair

Date……..