Colne Engaine Parish Council

Minutes of Colne Engaine Parish Council meeting held on Thursday 10th April 2025 at 7.00 p.m. in the Elizabeth Courtauld Memorial Village Hall, Colne Engaine

Present: Cllr Alan Barnard (Chairman), Cllr Sarah Dignasse (Vice-Chairman), Cllr Nigel Warwick, Cllr Ian Messenger, Cllr Pat Taylor, BDC Gabriella Spray & BDC George Courtauld and the Clerk, Mr. G. Walkingshaw and no residents.

24/119 Welcome and apologies for absence
Apologies were received from Cllr Terry Floyd, Cllr Helen Biscoe-Davies and EDC Chris Siddall

24/120 Declaration of Members interests
None

24/121 Public Open Forum (Maximum 15 minutes)
None

24/122 To approve the minutes of the last meeting (13th March 2025)
Proposed: Cllr Ian Messenger Seconded: Cllr Pat Taylor
Agreed by all

24/123 Visitors Report (BDC Gabriella Spray & BDC George Courtauld)
BDC Gabrielle Spray informed the meeting that 23,000 responses and subscriptions for the Garden Waste Scheme have been received. She informed the meeting that Halstead High Street would have pavement repairs and a general tidy up e.g. new benches, new signage & new planters. She further informed the meeting that the cost of living grants closing date is 26/05/25. Three areas to cover: (1) To ensure food security (2) Helping hand for vulnerable people and (3) Physical/Emotional Health for all. BDC Gabrielle Spray informed the meeting that criminals are targeting people using QR codes at car parks and to make people aware.
BDC George Courtauld informed the meeting that there is a meeting of the Airfield Liaison Committee next week. He further informed the meeting that replies to the waste scheme survey showed that 68% of residents are unhappy with the scheme at present.

24/124 Clerk's Report
The Parish Clerk informed the meeting that the Internal Audit was set for Monday 14th April 2025 with Jan Stobart.

24/125 Finance
To approve payments in accordance with the 2025/2026 Budget

April

Parish Clerk Salary	£635.20
Handyman Salary	£208.00
HMRC	£210.80
Mileage Expenses	£9.00
Lawn to Leaves	£260.00
Google	£54.00
A&J Lighting	£57.89
Total	**£1,434.89**

Proposed: Cllr Ian Messenger Seconded: Cllr Sarah Dignasse

Agreed by all

24/126 Planning/Housing

126.1 Applications for discussion at meeting

25/00700/HH – Old Roses, Lawshall's Hill, Colne Engaine – proposed two storey rear/side extension with rooflights
PC Comments: No Comment

25/00721/HH – Buntings Green Cottage, Halstead Road, Colne Engaine – proposed single storey rear/side extension & addition of a new rendered finish to the first-floor rear elevation.
PC Comments: No Comment

126.2 Planning Applications – Observations conveyed under delegated authority since last meeting
None

126.3 Planning Applications – Decisions received since last meeting
None

24/127 Playground Refurbishments

No further updates – added to May Agenda.

24/128 Future use of Burches Meadow Recreation Field

Dom Casey will look at where water is coming into building – no major issues with this – should be an easy job to repair.
No further updates – added to May Agenda.

24/129 Call for Sites (Potential Open Spaces Improvement)

Cllr Alan Barnard notified the meeting of the 3 sites listed under call for sites.
No further updates – added to May Agenda.

24/130 SSE Invoices

Contracts with SSE have now been signed and sent to them.

24/131 Phone Box at Countess Cross

Cllr Alan Barnard will speak with Dom Casey to ensure that the phone box is safe.

24/132 Training/Events

132.1 Reports on attended events - None

132.2 Nominations for new events - None

24/133 Information Exchange/Items for next agenda

Cllr Sarah Dignasse asked that an update on the village primary school be added to the May agenda.

24/134 To confirm date and time of next meeting

Date of next meeting: Parish Council meeting Thursday 15th May 2025 at 8.00 p.m. –
Meeting closed: 7.46 p.m.

Signature: _____

Date: _____