Colne Engaine Parish Council

www.colne-engaine.org.uk

DATE 5TH FEBRUARY 2016

DEAR COUNCILLORS

MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF THE COLNE ENGAINE PARISH COUNCIL AT 8.00PM ON THURSDAY 11TH FEBRUARY 2016 IN THE JUBILEE ANNEX OF COLNE ENGAINE VILLAGE HALL, FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA BELOW.



TERRY ROOTSEY

CLERK

AGENDA

1) **WELCOME AND APOLOGIES FOR ABSENCE.**

Councillor's reasons for absence to be approved by resolution.

2) **DECLARATION OF INTERESTS.**

To receive any 'Disclosable Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda. Members of the Council are subject to the newly adopted code of conduct. Subject to sub-paragraphs 9.2 to 9.3 of the code of conduct where councillors have a Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest in any business of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification. Subject to the Code of Conduct if you are present at a meeting of the Authority or of any committee, and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that interest you must not participate, or participate further, in any discussion, or participate in any vote, taken on the matter at the meeting and you must withdraw from the room where the meeting considering the business is being held unless you have received a dispensation from the Authorities proper officer.

3) **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

4) **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS –** *FOR INFORMATION*

5) CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 14TH JANUARY *– DECISION REQUIRED*

6) DISCUSSION AND VOTE ON APPLICANT FOR CO-OPTED MEMBER OF THE PARISH COUNCIL..- *DECISION REQUIRED*

7) PRESENTAION BY RUSSELL COTTIS ON BEHALF OF COMMUNITY FIRST RESPONDERS REQUESTING A DONATION FROM THE PARISH COUNCIL – *DECISION REQUIRED*

8) FINANCIAL MATTERS – *DECISION REQUIRED*

a) Financial statements for January 2016.

b) Items as per January 2016 payment schedule to be approved for payment and signed

c) Monthly budget information. Budget to end of January 2016 as prepared by clerk

9) **PLANNING APPLICATION 16/00127/HHPA** erection of single storey rear extension to replace existing conservatory. Extension will extend beyond rear wall of the original house by 4.97m, with a maximum height of 4.00m and 1.85m to the eves of the extension. – *FOR INFORMATION ONLY as due to type of application the Parish Council's comments are not sought.*

10) CONSIDER RESIDENTS REQUEST FOR THE INTALLATION OF A TRAFFIC MIRROR TO AID SAFE CROSSING OF THE ROAD FROM THE TOP OF BROOK STREET TO THE VILLAGE HALL– *DECISION REQUIRED.*

11) CONSIDER DISTRIBUTION OF BRAINTREE DISTRICT COUNCIL'S GUIDE "AGE WELL" – *DECISION REQUIRED.*

12) PERSONNEL MATTERS

1) VILLAGE MAINTENANANCE MAN: MR C RACZI – UPDATE
2) CLERK: MR T ROOTSEY – UPDATE

13) **HIGHWAYS -** Consider any matters that need attention

14) **TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS** (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting.

15) FUTURE AGENDA ITEMS – *FOR INFORMATION*

16) DATE FOR NEXT MEETING – *FOR INFORMATION*

THIS NOTICE WAS ISSUED BY:
TERRY ROOTSEY
CLERK AND RESPONSIBLE FINANCIAL OFFICER TO COLNE ENGAINE PARISH COUNCIL,
3 BOX MILL COTTAGES
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