Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 8TH OCTOBER 2015

IN THE CHAIR: **CLLR. A BARNARD**

PRESENT: **CLLRS: L ORROW, T JOHNS, P TAYLOR, S RUST**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

Cllr Barnard welcomed the Members. Apologies received from Cllr Everitt as he was away on holiday. Accepted

2. **DECLARATION OF INTERESTS.**

Cllr Rust declared interest in item 10 and Cllr Johns declared an interest in item 9.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

None present.

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS**

None present

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 10TH SEPTEMBER 2015**

RESOLVED: The minutes be accepted as a true record of the meeting

PROPOSED: Cllr Johns SECONDED Cllr Johns Orrow. Unanimous

Signed…… ……

6. FINANCIAL MATTERS

a) Financial statements for September 2015.

b) Items as per September 2015 payment schedule to be approved for payment and signed

c) Monthly budget information. Budget to end of September as prepared by clerk

d) Confirm Chairman to be added as signatory at bank to replace previous Chairman.

e) External Auditors certificate of 17th September to be brought to the attention of Councillors in open meeting

RESOLVED: all was in order and cheques per the September payment schedule are approved and may be signed. Monthly budget information was acceptable. External auditor's statement noted. Cllr Barnard may be added as signatory

PROPOSED: Cllr Orrow SECONDED: Cllr Taylor Unanimous

7. CONSIDER UPDATED INFORMATION WITH REGARD TO WAR MEMORIAL AND THE ONGOING RESPONSIBILITIES OF THE PARISH COUNCIL

Matter discussed in detail. Members understanding of the original proposition was at variance to the situation now before them and some felt they had been backed into a corner at the last minute. The perception of the residents opinions was that some were in favour some against and some ambivalent. It is known that a number contributed financially to the "buy a brick" campaign. It was accepted that the Council had alreadt agreed to the structure being erected on Council owned land although the intention was not to take ongoing responsibility for it.

RESOLVED: To agree in principle to adopt the War Memorial building subject to:

a) Confirmation by Braintree District Council officers that once completed it complied with the plans as approved.
b) Evidence of the fixed price contract.
c) Evidence that sufficient funds are available to complete the project
d) The expected surplus funds to be passed to the Parish Council to hold to cover any ongoing costs expected mainly to be for insurance.
e) The War Memorial Committees request for a Councillor to be on the committee be declined although if invited a Member may attend future meetings.

PROPOSED: Cllr Taylor SECONDED: Cllr Rust Unanimous

8. CONSIDER ADOPTION OF THE NEW INFORMATION TECHNOLOGY POLICY

RESOLVED: Adopt the policy as produced by the Clerk.

PROPOSED: Cllr Orrow SECONDED: Cllr Rust Unanimous

9. CONSIDER QUOTE FOR SUPPLYING AND FITTING SHIELD FOR NEW LED STREET LIGHT. -

RESOLVED: To accept the quote of £70 to install a shield on the light in Station Road and if it does not achieve it's objective to review the lighting situation in the whole village.

PROPOSED: Cllr Orrow SECONDED Cllr Rust Cllr Johns did not vote in view of declaration of interest otherwise Unanimous

10. **PLANNING APPLICATION 15/01188/FUL** Erection of single storey/two storey side extension at 25 Church Street CO6 2EX

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Cllr Rust left the room before discussions in view of declaration of interest.

No objections

RESOLVED: Clerk should inform Planning department accordingly

PROPOSED; Cllr Johns SECONDED: Cllr Orrow Unanimous.

Cllr Rust returned to meeting.

11. **PLANNING APPLICATION 15/00209/DAC** Application for approval of details reserved by condition nos. 3, 4 and 5 of approved application 13/01390/FUL

Noted with no comment

12. **CONSIDER PROPOSAL TO CANVASS RESIDENTS WITH WISH LIST OF TOP THREE ITEMS THEY WOULD LIKE IN VILLAGE AND THEIR THOUGHTS ON OUTDOOR FITNESS CENTRE**

The Parish Council are looking forward to 2016 and are keen to involve the residents of the Village in discussions on possible projects.

RESOLVED: Clerk to prepare wording for a "flyer" to be inserted into the Parish magazine inviting residents to list their top 3 ideas of what they would like to see in the village.

PROPOSED: Cllr Johns SECONDED Cllr Rust

Signed…… ……

13. PERSONNEL MATTERS

Members discussed whether there was a need to have a personnel sub committee and possibly annual reviews of the two employees. It was felt that as progress was discussed every month and the employees were able to ask for a confidential meeting at any time neither were necessary.

a) **VILLAGE MAINTENANANCE MAN: MR C RACZI – UPDATE** – Clerk to ask him to clear the grass cuttings when he finished strimming.

b) **CLERK: MR T ROOTSEY – UPDATE –** no comments

14. HIGHWAYS CONSIDER ANY MATTERS THAT NEED ATTENTION

- Clerk had reported all outstanding matters and was monitoring for responses.

15. **TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS** (**The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting**

Cllr Taylor had attended a meeting of the Essex Association of Local Councils and found the content very interesting particularly the comments regarding possible devolution of power to Essex County Council.

16. FUTURE AGENDA ITEMS

None

17. DATE FOR NEXT MEETING

12th November 2015

Cllr Barnard thanked everyone for attending and the meeting closed at 9.46 pm

Signed……

Chairman of the Parish Council Date: 12th November 2015