# Colne Engaine Parish Council

www.colne-engaine.org.uk

**DATE 8TH APRIL 2016**

**DEAR COUNCILLORS**

**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF THE COLNE ENGAINE PARISH COUNCIL AT 8.00PM ON THURSDAY 14TH APRIL 2016 IN THE JUBILEE ANNEX OF COLNE ENGAINE VILLAGE HALL, FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA BELOW.**



**TERRY ROOTSEY**

**CLERK**

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# AGENDA

1) **WELCOME AND APOLOGIES FOR ABSENCE.**

***Councillor's reasons for absence to be approved by resolution.***

2) **DECLARATION OF INTERESTS.**

*To receive any 'Disclosable Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda. Members of the Council are subject to the newly adopted code of conduct. Subject to sub-paragraphs 9.2 to 9.3 of the code of conduct where councillors have a Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest in any business of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification. Subject to the Code of Conduct if you are present at a meeting of the Authority or of any committee, and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that interest you must not participate, or participate further, in any discussion, or participate in any vote, taken on the matter at the meeting and you must withdraw from the room where the meeting considering the business is being held unless you have received a dispensation from the Authorities proper officer.*

3) **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

The maximum time allowed for the public to participate as per the Colne Engaine Parish Council's Standing Orders is 15 minutes with each person being invited to speak for a maximum of 5 minutes. At the close of the item members of the public will no longer be permitted to address the Council unless the Chairman deems it appropriate and adjourns the meeting.

4) **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS –** *FOR INFORMATION*

5) **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 10TH MARCH** – *DECISION REQUIRED*

6) **PLANNING APPLICATION 16/00274/FUL & 16/00275/LBC.** Alterations to curtilage listed outbuilding; landscaping works associated with existing swimming pool and new open-sided "Quincho" structure at Goldingtons Cottage, Goldingtons Farm Road CO6 2JJ – *DECISION REQUIRED.*

7) **PLANNING APPLICATION 16/00348/FUL** Erection of single storey extension to utility rook at Nightingale Barn, Brickhouse Road CO6 2HJ – *DECISION REQUIRED*

8) **PLANNING APPLICATION 16/00441/PLD** Application for a proposed lawful development certificate – erection of single storey rear extension. At 41 Pebmarsh Road CO6 2 2HD. – *INFORMATION ONLY* – There is no statutory consultation requirement associated with this type of application. The purpose is simply to ensure that the Parish Council is aware that an application has been received for the above proposed development. It is not seeking a response and any objection /support is likely to be immaterial to the consideration.

9) **PLANNING APPLICATION 16/00561/FUL** To demolish existing single storey side extension and wetroom; to remove existing roof; erection of two storey extension in place of single storey extension and wetroom; to extend the kitchen at rear; erection of second storey, on present footprint including the proposed extended kitchen; erection of single storey double garage to side of house; to demolish existing single garage / cart lodge at Parkview, Countess Cross CO6 2QJ – *DECISION REQUIRED*

10) **FINANCIAL MATTERS –** *DECISION REQUIRED*

a) Financial statements for end of year 2015/2016.

b) Items as per March 2016 payment schedule to be approved for payment and signed

c) End of year budget information as prepared by clerk

d) Confirm appointment of new internal auditor

11) **NEW PARISH PLAN-** Discuss the new Parish Plan and decide whether any response to Braintree District Council required. – *DECISION REQUIRED*

12) **CONSIDER REQUEST TO USE WAR MEMORIAL** as a live stage for some open mike performances at this year's Festival. This assumes the building will be formally adopted by the Parish Council prior to the event. – *DECISION REQUIRED*

13) **VILLAGE ARCHIVE** Discuss the solution to the overcrowding in the archive store in particular regard to the Pudney funeral bier and the Pudney Builders business files.- *DECISION REQUIRED*

**14) PERSONNEL MATTERS**

1) VILLAGE MAINTENANANCE MAN: MR C RACZI – UPDATE
2) CLERK: MR T ROOTSEY – UPDATE

15) **HIGHWAYS -** Consider any matters that need attention

*16)* **TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS** (The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting.

**17) FUTURE AGENDA ITEMS –** *FOR INFORMATION*

**18) DATE FOR NEXT MEETING –** *FOR INFORMATION*

**THIS NOTICE WAS ISSUED BY:**
**TERRY ROOTSEY**
**CLERK AND RESPONSIBLE FINANCIAL OFFICER TO COLNE ENGAINE PARISH COUNCIL,**
**3 BOX MILL COTTAGES**
**BOX MILL LANE, HALSTEAD CO9 2DR, E-MAIL clerk@colne-engaine.org.uk**