Colne Engaine Parish Council

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MINUTES OF THE MONTHLY COLNE ENGAINE PARISH COUNCIL MEETING HELD ON THURSDAY 14TH APRIL 2016

IN THE CHAIR: **CLLR. A BARNARD**

PRESENT: **CLLRS: L ORROW, T JOHNS, I MESSENGER, T EVERITT, N WARWICK**

CLERK: **T ROOTSEY**

1. **WELCOME AND APOLOGIES FOR ABSENCE.**

   Cllr Barnard welcomed the Members and the public.

2. **DECLARATION OF INTERESTS**

   None given

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

   Five members of the public attended.

   A resident of Bones Yard explained the difficulties she was experiencing in trying to get someone to accept responsibility for the flooding being experience when, after heavy rain, water drained from the farmer's field. The Parish Council had over a number of years raised their concerns about this with Braintree District Council. 3 properties are affected by this. It is understood that a drainage culvert was removed by the developer who has proposed to install drainage across farmer's field to which the farmer objects. She has received a visit from an officer of Essex County Council who is looking into the matter. It seems that Braintree District Council have stated that when considering the plans it was not felt there was a flood risk to be considered. She asked whether the Parish Council could assert any pressure to help to resolve the problem.

   The curators of the village archive presented a matter on which they had prepared a report that had previously been circulated to the Parish Council and which was item number 13 on the agenda.

4. **DISTRICT & COUNTY COUNCILLORS, IF PRESENT, TO ADDRESS THE MEMBERS**

   None present

Signed…… ……

5. **CONFIRMATION OF FULL COUNCIL MEETING MINUTES MEETING HELD ON 10TH MARCH 2016**

RESOLVED: The minutes be accepted as a true record of the meeting

PROPOSED: Cllr Everitt SECONDED Cllr Messenger Unanimous

6. **PLANNING APPLICATION 16/00274/FUL & 16/00275/LBC.** Alterations to curtilage listed outbuilding; landscaping works associated with existing swimming pool and new open-sided "Quincho" structure at Goldingtons Cottage, Goldingtons Farm Road CO6 2JJ

After considering the application the Members had no objections or comments to make.

RESOLVED: Clerk should respond to Planning Department accordingly

PROPOSED: Cllr Everitt SECONDED: Cllr Johns Unanimous

7. **PLANNING APPLICATION 16/00348/FUL** Erection of single storey extension to utility rook at Nightingale Barn, Brickhouse Road CO6 2HJ

After considering the application the Members had no objections or comments to make

RESOLVED: Clerk should respond to Planning Department accordingly

PROPOSED: Cllr Barnard SECONDED: Cllr Everitt Unanimous

8. **PLANNING APPLICATION 16/00441/PLD** Application for a proposed lawful development certificate – erection of single storey rear extension. At 41 Pebmarsh Road CO6 2 2HD

This application was presented for information only as there is no statutory consultation requirement associated with this type of application.

Signed…… ……

9. PLANNING APPLICATION 16/00561/FUL To demolish existing single storey side extension and wetroom; to remove existing roof; erection of two storey extension in place of single storey extension and wetroom; to extend the kitchen at rear; erection of second storey, on present footprint including the proposed extended kitchen; erection of single storey double garage to side of house; to demolish existing single garage / cart lodge at Park View Countess Cross.

After considering the application the Members supported the application.

RESOLVED: Clerk should respond to Planning Department accordingly

PROPOSED: Cllr Orrow SECONDED: Cllr Everitt Unanimous

10. FINANCIAL MATTERS

a) Financial statements for end of year 2015/2016.

b) Items as per March 2016 payment schedule to be approved for payment and signed

c) End of year budget information as prepared by clerk

d) Confirm appointment of new internal auditor

RESOLVED 1: Item a) b) c) All in order and cheques per the March payment schedule are approved and may be signed.

PROPOSED: Cllr Messenger SECONDED: Cllr Everitt Unanimous

RESOLVED 2: Item d) Clerk may confirm appointment of Nancy Powell Davies, BSc, ACMA as the internal auditor with immediate effect.

PROPOSED: Cllr Messenger SECONDED: Cllr Orrow Unanimous

Signed…… ……

11. <u>NEW PARISH PLAN-</u> Discuss the new Parish Plan and decide whether any response to Braintree District Council required.

This matter was discussed in detail and as a result it was;-

RESOLVED: that the clerk should reply that regarding 2016 Map 1. The land marked as COLE 184 should be earmarked as a proposed extension to the existing and neighbouring churchyard as that has been the intention of this site for many years.

The Parish Council are supportive of acceptable levels of development providing it is in keeping with the rural setting and infrastructure limitations of our village and included some affordable housing. Any development including that which may form part of an extension to the eastern side of neighbouring Halstead must bear in mind the limited infrastructure which exists in our village – particularly road width and lack of pavements. Pedestrians including many children have no option other than to walk on the roads in our village thus safety issues need to be taken into consideration before any development activity increases traffic flow.

During a five year period we have seen development activity which will lead to a 5% increase in the number of homes in our village. We view that % increase as both acceptable and sustainable over the next five year period.

PROPOSED: Cllr Barnard SECONDED: Cllr Orrow Unanimous

12. <u>CONSIDER REQUEST TO USE WAR MEMORIAL</u> as a live stage for some open mike performances at this year's Festival. This assumes the building will be formally adopted by the Parish Council prior to the event.

RESOLVED: The Members were happy that the building should be used by the community and permission may be given.

PROPOSED: Cllr Barnard SECONDED: Cllr Messenger Unanimous

Signed…… ……

13. <u>VILLAGE ARCHIVE</u> Discuss the solution to the overcrowding in the archive store in particular regard to the Pudney funeral bier and the Pudney Builders business files.

The report by the curators highlighted the capacity problems caused mainly by the former Pudney company files being stored as well as the Pudney funeral bier.

RESOLVED 1: Clerk should approach the Essex Records Office to ascertain whether the files were of interest to them but before doing so should approach the Pudney family to ask whether they would like them. Should neither of these avenues prove viable then approach other Parish Councils to ascertain whether they would like to take those relevant to them.

PROPOSED: Cllr Johns SECONDED: Cllr Messenger Unanimous

RESOLVED 2: Consider the possibility of using the funeral bier as a feature within the village perhaps after being weather proofed to carry a flower display. Cllr Barnard to approach the owner of Poplar Nurseries who has previously expressed an interest in providing a similar display.

PROPOSED: Cllr Messenger SECONDED: Cllr Orrow Unanimous

14. <u>PERSONNEL MATTERS</u>

a) VILLAGE MAINTENANANCE MAN: MR C RACZI – Still doing a good job

b) CLERK: MR T ROOTSEY – UPDATE – members were content with his work.

15. <u>HIGHWAYS</u> CONSIDER ANY MATTERS THAT NEED ATTENTION

Concern was expressed about the quality of recent repairs completed and the fact that the road closed signs were not erected in appropriate places to warn drivers sufficiently in advance of works.

Further concern was expressed regarding the repair priorities in that some very minor roads had been repaired whereas some busier roads were not. Cllr Barnard to write a letter to Essex County Council.

16. <u>TO RECEIVE CHAIRMANS BRIEFING, CLERKS REPORT & COUNCILLORS REPORTS</u>
(The clerks report has been circulated prior to the meeting for all members to read.) The Clerk, Chairman and Councillors will deliver progress report if applicable at the meeting

Cllr Barnard commented on how well Annual Parish Assembly went on Tuesday and how positive it all was.

Signed…… ……

17. FUTURE AGENDA ITEMS

Survey – discuss methology as to how we will deal with the results.

Essex Parking Standards

18. DATE FOR NEXT MEETING

12th May (AGM)

Cllr Barnard thanked everyone for attending and the meeting closed at 9.59 pm

Signed……

Chairman of the Parish Council Date: 12th May 2016